

# STEVEN DAN, PMP

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## Summary

Mr. Dan is a local, trained technology professional with nearly 20 years of experience managing designing, developing and deploying highly complex and critical projects. Successfully managed multiple projects simultaneously through realistic planning, applying methodologies that fit the circumstances, understanding programming lifecycles and balancing the requirements, expectations and deadlines of customers. Hard-working and intelligent team player, has demonstrated strong capabilities to learn, manage and resolve whatever was needed for the success of the project. Able to build excellent working relationships with demanding customers, busy top management as well as focused technical experts using a practical, common goal oriented approach and strong communication skills.

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## Technologies & Methodologies

- *Technologies:* Microsoft Project, Microsoft Visio, Microsoft SQL Server versions 2000-2008, Microsoft SSRS, Microsoft SharePoint Services (MOSS) 2007, ColdFusion versions 4-9, ERwin data modeling software, SQL Anywhere, Dreamweaver, Image Ready, Photoshop, Acrobat, HTML, Javascript, FTP, Oracle, Sun Solaris (now Oracle Solaris) Unix, Windows, Virtual PC, Oracle VirtualBox and Microsoft Office versions 2010/2007/2003/2000.
- *Methodologies:* Waterfall (Traditional), Spiral, JAD, RAD, Agile and Scrum.

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## Professional Experience

DCS, INC.	2001 - Present
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### **Project Manager, Lead Developer, DBA**

- **LFI:** Determined requirements, managed, designed and developed a commercial real estate management system for LFI. Windows based database system for tracking Tenants, Owner entities, Properties and Leases. It provides comprehensive Lease Administration capabilities as well as all reporting and noticing capabilities. Provided accounting services, management, information technology, hardware and software installation and support. Used RAD methodology to develop prototypes which were later implemented.
- **PDIC:** Managed and Re-Implemented a SharePoint portal for PDIC. Employed scrum methodology to develop this web portal. Designed a new corporate theme including per site graphics, exported and imported all data to a newly created corporate web portal running on a VM environment. Installed and configured various Web Parts, created a new site navigation system with multiple level of drop down menus to create a consistent look and feel. The import process required several methods of moving the data including creating site templates, using SPDeploymentWizard, STSADM commands and exporting data using excel. Used Active Directory to manage user groups. Prioritized and incrementally implemented developed parts in a series of sprints. The project plan was developed with MS Project.
- **ReGenyx:** Managed project, designed and built a web site and web based patient information system for a medical practice in Coral Gables. This medical records system allows a doctor to see the latest results of medical tests and provides reminders for the doctor to schedule follow up tests, re-order medications before they run out, track patient payments and provide personal data for improved client contact. Implemented system using a combination of methodologies including JAD sessions and RAD prototypes to show the client what could be done. Managed to a strict budget.
- **United Way of Miami Dade:** Managed, designed, built, tested and deployed a web based post-hurricane disaster relief coordination system. This web based database system allows the United Way, The Children's Trust, Hands on Miami and the Health Foundation of South Florida to assess the status of the community based organizations that help those most in need. Using scrum and agile methodologies, this project was completed with multiple short sprints of work and included several face to face meetings with project sponsors and key decision makers. Developed Microsoft Project plan. Nearly half of the project costs were donated as community service to allow the system to be built.
- **Signal Communications:** Determined requirements, managed project, designed and built a import system for Motorola data. Modified data structures, built a bridge to client infrastructure to allow for continued operations of one of South Florida's biggest Motorola dealerships. This dealer, the sole provider of communications equipment for the Broward Sheriff Department and many other large organizations in Broward and Palm Beach counties, was unable to communicate with Motorola's new provisioning system which rendered them temporarily out of business until this system was implemented. Initial JAD session to understand the requirements and scope of the project.
- **Multiple Sclerosis Foundation:** Determined needs, managed project, designed and built a system to help sort through and clean their corrupt database to find duplicates and retrieve specific information. Worked with the Director of Operations to understand their data issues and resolve them.

## STEVEN DAN, PMP (continued)

VIRTUALCOM INC.	2000 - 2001
<b><u>Director, Enhanced Services</u></b>	
<ul style="list-style-type: none"><li>▪ Responsible for researching, performing "proof of concept" and investigating the feasibility of the latest technologies in the Voice Over IP (VoIP) market.</li><li>▪ Worked with latest hardware including Motorola Vanguards and Cisco gatekeepers.</li><li>▪ Worked with IP telephony billing packages including MIND CTI and Primal.</li><li>▪ Designed and built an e-commerce CRM package in Cold Fusion to allow customers to contact technical support as well as allow sales to be informed of what our clients liked about our service.</li><li>▪ VirtualCom went into Chapter 11 in 2001.</li><li>▪ Technologies included Cold Fusion, SQL Server, VoiceXML, WAP, Unified Messaging, Video and Voice Conferencing, Follow-me services, Netspeak gatekeepers.</li></ul>	
INITIATIVES CORPORATION	2000
<b><u>Project Manager, Developer, Technical Sales</u></b>	
<ul style="list-style-type: none"><li>▪ Managed, developed and implemented corporate web sites.</li><li>▪ Other responsibilities included gathering requirements, designing and architecting web sites including developing the database structure and object oriented methods of accomplishing work.</li><li>▪ Projects included CIN, Coverall, FindMeAPro.com and Walt Disney's Swan/Dolphin Hotel conference reservation system.</li><li>▪ Used various methodologies including RAD, JAD, Agile and Spiral to meet individual client needs. Used Microsoft Project and Excel for Project Plans.</li></ul>	
BECKMAN COULTER	1996 - 1999
<b><u>Senior Project Manager</u></b>	
<ul style="list-style-type: none"><li>▪ Overall responsibility for client/server application development as well as two critical year 2000 projects.</li><li>▪ Hands-on management of team of 9 developers.</li><li>▪ Managed, designed and developed (with one DBA) the largest PowerBuilder/ Sybase SQL Server program of its kind. The Interlaboratory Quality Assurance Program or I.Q.A.P. statistically examined the results of over 16,000 blood cell analyzers from around the world to determine whether an instrument's output were within statistical tolerances. The system input was over 2 Gigabytes of data coming into the system per month. The system produced 1,800 reports a day averaging 6 pages each which tell lab technicians if any problems were found in the accuracy or precision of the instrument. Statistical calculations compare an instrument to all other instruments in the program along with a one-page 21 graph summary of results. Received 25% salary bonus as part of the "Key Personnel" program to ensure smooth transition after Beckman acquired Coulter Corporation. This program was offered to less than 10% of the entire IT department. Used Object Oriented methods to develop reusable ancestor code and other reusable functions (methods).</li><li>▪ Nominated by the CEO of Sybase for a ComputerWorld/Smithsonian "Face of Innovation" award. The I.Q.A.P. Project was inducted into the permanent archives of the Smithsonian's exhibit on Information Technology in the American History museum in Washington, DC. Used Spiral and RAD methodologies as well as traditional waterfall methodology on various projects. Later, transitioned to an in-house custom Lotus Notes methodology. Microsoft Project was used on some project phases.</li></ul>	
CAMBRIDGE TECHNOLOGY PARTNERS	1995 - 1996
<b><u>Project Manager/Lead Developer</u></b>	
<ul style="list-style-type: none"><li>▪ Vicorp Restaurant Chain: Re-designed parts of an existing PowerBuilder/Oracle database application using object oriented methods. This system was responsible for all menu item changes on in-store touch screen registers including adding new items automatically and updating all item prices in 500 stores nationwide. Managed team of 4 developers working between Miami and Denver. Employed RAD and JAD methodologies. Microsoft Project used to manage the project.</li></ul>	

## STEVEN DAN, PMP (continued)

THE SYSTEMS CONSULTING GROUP, INC

1993 - 1995

### **Project Manager / Software Developer**

- People's Telephone Company: Designed and developed a PowerBuilder/SQL Server computer system for importing pay phone data from various sources to their commission database. This system was the basis for all commissions paid by the company and was considered to be a key business system. Using reusable code we reduced the effort considerably. Managed a team of two other developers including all project time planning, effort estimation and phased product delivery. Using JAD sessions, scope and requirements were determined.
- Restaurant Services Inc.: Designed and developed five of the original thirteen applications using PowerBuilder & SQL Server. This system (RSI Supply) helped coordinate all the purchasing and distributing of all food items and paper goods for the entire Burger King system. RSI Supply enabled users to manage all data relating to restaurants, franchisees, suppliers, distributors, distribution centers, costs and contract prices of all items as well as calculating the savings generated by volume purchasing. Worked with a team of two other developers and handled customer requests for programming changes and managed budget estimations. Used RAD and JAD to design and develop the system.
- ASB Meditest: Enlisted to help turn around a failing project. Working with the project management, the database administrator and the lead software developers, determined the root causes of the problems and explained to top management the situation and suggested solutions.

ANDERSEN CONSULTING

1990 - 1993

### **Senior Consultant**

- Pepsi-Cola International: Designed and developed several PowerBuilder and SQL Server programs and functions as part of the Franchise Bottler Book (FBB) project. Helped manage project using Andersen's Manage/1 time and task management software. Used RAD to design and develop the system.
- Florida Power & Light (FPL): Designed and Developed mainframe (COBOL) programs to support the meter reading modules for this Florida power company. Developed programs to fit the specific needs of FPL. Worked with the Andersen methodology for system design (Design/1), project management (Manage/1) and program testing to ensure highest standards of care were employed. Used traditional waterfall methodology. Manage/1 was used as the time tracking tool – an in-house custom application.
- Atlanta Gas Light Company (AGLC): Developed and tested mainframe (COBOL) programs under the brand of Customer/1 to support the meter reading modules for this gas and electric public utility. Technologies included Micro-Focus (PC) COBOL, SQL on DB2, CICS and Novell networks. Used traditional waterfall methodology.

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## Education and Training

- PMP, Project Management Professional, Member of PMI
- MBA, University of Miami, Computer Information Systems, 1990. Selected as a Findley Scholar - a merit based 2 year full-tuition scholarship
- B.A., Economics Major, Boston University, 1986.
- Member of PMI – The Project Management Institute
- Microsoft Sharepoint 2007 (MOSS) Applying Core Concepts
- University of Miami, College of Engineering – Introduction of Java
- SCG – Project Management Seminar
- Sybase Annual Tech Conference – Project Management Seminar
- Powersoft – Advanced Datawindows
- Andersen Consulting – Client/Server Application Design School
- Andersen Consulting – System Design School
- Andersen Consulting – Computer Application Programming School